

NOTICE OF SOLICITATION

BMUA – Financial Advisor

Submissions Due By 10:00 am Tuesday, Dec. 30, 2014

NOTICE: The Bayonne Municipal Utilities Authority 630 Avenue C, Rm. 11, Bayonne, NJ 07002 (hereinafter referred to in this notice and the various submission documents as the “Client/Owner,” “Authority” and/or “BMUA”) is seeking to an professional services provider (hereinafter referred to in this notice and the various submission documents as the “respondent,” “provider,” “contractor,” “submitting party,” “applicant,” “vendor,” “service provider,” and/or “professional service provider”) for the following profession title or service in accordance with a “fair and open” contracting process as defined in the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44-20.4 et seq.):

PROFESSIONAL SERVICE/TITLE SOUGHT: BMUA – FINANCIAL ADVISOR

DESCRIPTION: The BMUA desires to appoint a Financial Advisor to perform financial analysis with respect to a financial analysis, including projections and recommendations as to the Authorities rights and obligations with respect to the 40 year Concession Agreement with Bayonne Water Joint Venture, LLC, pursuant to the New Jersey Water Supply Public – Private Contracting Act (N.J.S.A. 58:26-19 et seq.) (The *Private Water Act*) and the New Jersey Wastewater Treatment Public – Private Contracting Act (N.J.S.A. 58:27 - 19 et seq.) (The *Private Wastewater Act*, and together with the Private Water Act, the *Acts*).

Applicant should demonstrate knowledge of financial records, income and expense, budgets, audits, and laws and regulations related to municipal authorities and the rate structure and financing of same, as well as specific experience in providing advice to municipal authorities or entities on the aforesaid financial issues – public private contracting/partnerships.

AT A MINIMUM, THE RESPONDING FIRM OR ENTITY:

1. Must have a minimum of ten (10) years experience in consulting and advising public entities prior to the date of appointment.
2. Must maintain a current principal office within the State of New Jersey and be duly licensed or otherwise credentialed to perform the professional service proposed.
3. Must describe any special services available to municipal clients.
4. Must list all past and present municipal clients.
5. MUST COMPLETE AND RETURN THE ITS SUBMISSION FORM AND ENCLOSURES BY THE DUE DATE AND TIME SET FORTH IN THIS NOTICE.

BE ADVISED THAT absent an express written notice to the contrary in the detailed requirements, all proposals:

1. Are to be submitted on “The Standardized Profession Service RFQ-RFP SUBMISSION FORMS” AND
2. Are Subject to the Standardized “General Instructions, Submission and Selection Criteria for Professional Service Contracts”.

The above mentioned standardized documents are available on the City of Bayonne Website “[http//www.BayonneNJ.org](http://www.BayonneNJ.org)” under the heading “Notice of Solicitation for Professional Service” or by going directly to “[http//www.BayonneNJ.org/bids](http://www.BayonneNJ.org/bids)” and clicking on the link bearing their name. Should you be unable to obtain these from the website, copies of the solicitation package are also available at the office of the Bayonne Municipal Utilities Authority, 630 Avenue C, 1st Floor, Rm. 11, Bayonne, NJ 07002. The BMUA office is open during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays.

SEALED RESPONSES SHOULD INCLUDE:

1. The above noted Standardized Profession Service RFQ-RFP SUBMISSION FORMS which include:
 - a. The “Proposal, Qualifications and Costs Submission Form” signed and dated by the provider and clearly referencing any additional sheets or attachments (such as a submission letter, provider service or experience description, and/or fee schedule).
 - b. A signed and notarized “Non-Collusion Affidavit.”
 - c. A signed Disclosure of Ownership form.
2. A copy of the vendor's current "NJ Business Registration Certificate." Information on this certificate can be obtained on the web at "<http://www.state.nj.us/treasury/revenue/busregcert.htm>".
3. Such other documents and materials as may be appropriate to show the qualifications and experience of the provider or to meet the requirements of this submission.

SUBMISSION DEADLINE AND PUBLIC READING:

Sealed responses must be received in the Office of the Authority at the Bayonne Municipal Building, 630 Avenue C, Room 11, Bayonne, NJ 07002, by the Executive Director of the Authority, or his designated representative, on or before the date and time (“due date” set forth in this notice (also referred to as the “submission deadline”). The Executive Director and/or his designated representative will receive submissions up to the submission deadline noted above and will immediately thereafter publicly open all submission received in the Dorothy E. Harrington Council Chambers on the First Floor of the aforesaid Bayonne Municipal Building, 630 Avenue C, Bayonne, NJ where and at which time submissions will be read aloud and otherwise available for public scrutiny.

The Authority reserves the right to extend the submission deadline at any time prior to opening of the sealed submissions, to reject all submissions without the need for

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cause or prior notice, to reject particular submissions due to defects in mandatory items, to waive non-mandatory items and to accept any submissions that in their judgment will be in the best interest of the Authority.

Posted: December 10, 2014

Due Date: 12-30-2014 at 10:00 a.m. prevailing time.