

ADDENDUM TO RFQ/RFP FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) ADMINISTRATOR

ANY VENDOR WHO HAS SUBMITTED A RESPONSE MUST AMEND THEIR RESPONSE TO INCLUDE THE WITHIN ADDITIONAL SERVICE(S).

THE SECTION ENTITLED PROFESSIONAL SERVICE/TITLE SOUGHT IS AMENDED TO INCLUDE THE FOLLOWING SERVICE(S):

Add:

VIII. HUD FIVE YEAR CONSOLIDATED PLAN AND ANNUAL ACTION PLAN

Prepare Five Year Consolidated Plan and Annual Action Plan tentatively due to HUD on May 15, 2020 (Pursuant to 24 CFR 91.220) as follows:

The Administrator will work with the City of Bayonne and the City's CDBG Consultant to manage all aspects of the 2020 Five-Year Consolidated Plan and Annual Action Plan process, including ensuring public participation in accordance with the Citizen Participation Plan and completion of all element of the Consolidated Plan, consisting of the following information, to be submitted in IDIS:

A. General

Executive Summary, Lead & Responsible Agencies, Consultation, Citizen Participation and Documentation, and Forms and Certifications, including CDBG and HOME specific certifications

B. Needs Assessment

Housing Problems, Housing Cost Burden, Needs of Public Housing, Homeless Needs, Non-Homeless Special Needs and Non-Housing Community Development Needs

C. Market Analysis

Number, Cost and Condition of Housing, Public and Assisted Housing, Special Needs Facilities and Services, Barriers to Affordable Housing, and Non-Housing Community Development Assets

D. Strategic Plan

SP-05 Overview

SP-10 Geographic Priorities

SP-25 Priority Needs

SP-30 Influence of Market Conditions

SP-35 Anticipated Resources

SP-40 Institutional Delivery Structure

SP-45 Goals

SP-50 Public Housing Accessibility and Involvement

SP-55 Barriers to Affordable Housing

SP-60 Homelessness Strategy

SP-65 Lead Based Paint Hazards

SP-70 Anti-Poverty Strategy

SP-80 Monitoring

E. 2020 Annual Action Plan

AP-15 Expected Resources

AP-20 Annual Goals and Objectives

AP-35 Projects

AP-50 Geographic Distribution

AP-55 Affordable Housing

AP-60 Public Housing

AP-65 Homelessness and Other Special Needs Activities

AP-75 Barriers to Affordable Housing

AP-90 Program Specific Requirements

IX. ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

A. Sections 104(b)(2) and 106(d)(5) of the Housing and Community Development Act of 1974, as amended, specifically require CDBG Program grantees to certify they will affirmatively further fair housing. In order to affirmatively further fair housing this requires States and Entitlement jurisdictions to undertake Fair Housing Planning, including the preparation of an Analysis of Impediments to Fair Housing Choice (AI). HUD suggests that jurisdictions conduct or update their AI at least once every 3 to 5 years (consistent with the Consolidated Plan cycle).

B. The Consultant will develop the AI in accordance with guidelines under Title 24, Part 91 of the Code of Federal Regulations, the HUD Fair Housing Guide, and other HUD guidance. This includes data collection, research and analysis to understand and communicate the demographic, economic, and housing conditions of the community for each of the project deliverables, as applicable. The document will be used to evaluate, monitor, address and resolve Fair Housing issues and to promote housing choice within the city.

Impediments to Fair Housing Choice are:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, marital status, ancestry, sexual orientation, national origin, and source of income which restrict housing choices or the availability of housing choices; and
- Any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, marital status, ancestry, sexual orientation, national origin, and source of income.

X. OVERVIEW OF AI:

The AI should contain the following elements:

- A comprehensive review of the jurisdiction's laws, regulations, administrative policies, procedures, and practices;
- An assessment of how those laws, policies, and procedures affect the location, availability, and accessibility of housing services and commercial and retail development;
- An evaluation of public policies and practices (national, state, and local) which may inhibit the provision of fair housing including but not limited to the public services, planning and zoning laws, land use regulations, community development policies and

practices, procedures and practices of local public housing authority and property tax policies;

- An examination of private market issues that relate to the sale or rental of housing, specifically Home Mortgage Disclosure Act (HMDA) data and the provision of brokerage services, mortgage lending, insurance sales and underwriting, property appraisal and property management;
- An assessment of housing conditions, both public and private, affecting fair housing choice;
- A review of prior and current activities that promote fair housing, including an assessment of agencies currently providing fair housing programs in the area;
- An examination of any additional pertinent data including population, income, employment and housing data as well as studies that have been completed that relate to fair housing;
- A detailed demographic profile outlining the community and its needs;
- An updated Four Factor Analysis and Language Access Plan;
- A series of interviews, focus groups, and meetings to collect data and assessments from key stakeholders;
- Identification of impediments to fair housing that exists in the city and proposed methods of corrective actions to address impediments.