

## Requirements for Parking Permits

Old stickers can be removed with a window cleaning solution-no scraping necessary. All applications submitted must have copies of all required documents attached.

### **Requirements for Parking Permits -Bayonne Residents**

1. Driver's license
2. Registration (if car is leased, copy of insurance card is also needed)
3. If registration bears a different name other than the person applying for the permit, a notarized letter from the bearer of the registration is required. Letter must give full permission to applicant for use of car and must contain entire vehicle information.
4. Current Proof of Residency (one of the following from previous 3 months-name, address and date must appear)
  - A. PSE&G Bill
  - B. Cablevision or Satellite Dish Bill
  - C. Telephone Bill
  - D. Credit Card Bill
  - E. Payroll Stub
  - F. College Bill
  - G. Tax Bill
  - H. Water Bill

### **Requirements for Non-Residents**

1. Same as the above #'s 1, 2, and 3.
2. Fill out Section 1 with your information. Section 2 must be filled out by your employer and you must provide proof of employment. (Payroll stub)
3. A check or money order for \$150.00 made payable to Bayonne Parking Utility.

· The employer is responsible for retrieving the sticker when an employee leaves and must return the sticker as notification to the Parking Utility.

· If you sell/trade in your car, the sticker must be returned to the Parking Utility and a new sticker will be issued. All others must pay \$150.00 for a new sticker.

**Please Be Advised - (Residents and Non-Residents)**

1. If mailing in your application, all copies are required along with a self-addressed stamped envelope.
2. Parking Permit Stickers and Visitor Passes must be removed and returned to the Parking Utility upon sale of car or if moving.
3. Permit stickers cannot be switched from one car to another.
4. Permit stickers cannot be taped to the window or laminated in any way.
5. Permit stickers should be removed from the window at the end of each permit year and discarded.
6. Permits must be placed on the Back Windshield/Trunk Window, upper left-hand corner even if you have tinted windows.
7. Only one residential can be issued per car. If you work in a different Residential Area, you will receive a Non-Resident sticker of that color.
8. If you receive a renewal application for a vehicle that no longer exists, please return it to the Parking Utility indicating sold/junked/traded in.
9. Visitor Passes must be hung from the rearview mirror at the front of the car.

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**Please be advised:**

1. If a car bearing Bayonne Parking permit is traded/sold the Permit Sticker and Visitor Passes must be returned to Room #14 in City Hall.
2. Permits can NOT be switched from one car to another.
3. When re-applying for new permit a new application must be filled out.
4. Permit must be placed in the back windshield upper left-hand corner.
5. If the windows are tinted, permit can still be placed in the back windshield.
6. If you receive a renewal application for a vehicle that you have already sold/junked/traded, it must be returned indicating that it no longer exists.

**BAYONNE PARKING UTILITY  
630 AVENUE C - ROOM 13  
BAYONNE, N.J. 07002  
(201) 858-6061- FAX (201) 858-6183**

**PARKING PERMIT APPLICATION**

<input type="checkbox"/> Business	<input type="checkbox"/> Applicant	Date: _____
Name _____		
Address _____ Apt # _____		
City _____ State _____ Zip Code _____		
Home Phone # _____ Business Phone # _____		
Vehicle Plate # _____ State _____		
I certify under Penalty of Perjury that the above information is true.		
Signature of applicant: _____		

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**This section must be completed by merchant, employer of zoned area.**

Name: _____		
Address: _____		
City: _____ State _____ Zip code _____		
Executive Officer/Registrar(Print) _____		
I certify under Penalty of Perjury that the above information is true.		
Signature of Executive Officer/Registrar _____		

**Prerequisites:**

1. Driver's license
2. Vehicle registration
3. Insurance card (**only if leased**)
4. Current proof of residency (eg: PSEG, cable, telephone bill)

**Fee: Resident No charge  
Non-Resident \$150.00**

**Replacement Fee (if lost)  
Resident \$5.00 Non-Resident \$10.00**

All STICKERS must be affixed (stuck on) to the rear window, upper left hand corner.

**No permit will be issued until all summonses pending with the Bayonne  
Violations Bureau are settled.**

Make non-refundable checks/money orders payable to BAYONNE PARKING UTILITY

**NO CASH**