



**Open jobs as of
Monday, July 20, 2020**

Hot jobs!!!!

**OFFICE AND INDUSTRIAL JOB OPENINGS
PLEASE POST**

**We are conducting ZOOM (virtual) interviews for immediate starts!
Office positions are welcome to email resumes
to jobs.jerseycitynj@expresspros.com or apply online
at www.expresspros.com/jerseycity. Download app- Expressjobs**

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Industrial positions:

General Warehouse, Bayonne- 2nd shift- 12pm-8pm.- \$14hr- temp to hire! must be able to lift up to 50lbs.

General Warehouse, Bayonne- 3rd shift- \$14hr- Temp to hire! must be able to lift up to 50lbs.

* Shipping/Receiving Associate - Newark, NJ - \$16hr- Will enter info into the computer and use the hand truck and dolly for certain things. 80% of the time on computer and 20% physical work. Must have computer experience including emailing. - email miriam.cruz@expresspros.com

* Order Picking/General Labor - 3:00pm start- Bayonne, NJ - \$12hr- must have experience pulling orders. Will also be lifting up to 50 LBS. Hours Sunday-Thursday - 3:00pm-11pm. Using a power pallet jack. Some overtime may be needed.

* Forklift Operator (Turret Truck) -2nd shift- Bayonne, NJ - \$15.50hr- Must have experience on this type of forklift.

* Forklift , 1st shift- Newark, \$13hr- overtime available- must have experience with stand up and sit down forklift.

* Construction Laborer- Direct hire- \$15-25hr- Must have experience working in high rise buildings in a large scale construction site.

* General Warehouse Worker- Bayonne, NJ - \$12hr- Must be able to lift up to 50 lbs. Will be working on general warehouse and had to be able to carry out the warehouse responsibilities. Apply in person Tuesdays and Thursdays 8 am to 11 am. Walk-in interviews are welcome.

* Assistant Supervisor- Must have at least 5 years experience in construction setting and working on high rise of at least 10 stories. Salary depending on experience. Email deidra.viney@expresspros.com

Office positions:

- * Office Manager/Bookkeeper, Hoboken- \$20-25hr. - Experience in quickbooks .
bilingual in spanish a huge plus. Email resumes to holly.winters@expresspros.com
- * Customer Service/Shipping Coordinator- \$16-17hr. - Dealing with customers, setting
up delivery, etc. email resumes to deidra.viney@expresspros.com
- * Sales Counter Clerk- \$12hr- Jersey City- Will work at an auto parts counter. Some
experience is required. Bilingual in Spanish. Email resumes
to miriam.cruz@expresspros.com
- * Executive Assistant- up to \$40hr- must have experience supporting C Level
executives. Heavy Excel and Powerpoint. Email holly.winters@expresspros.com